

Microsoft® Business Solutions—Great Plains®

FOR FINANCIAL
MANAGEMENT

Bank Reconciliation

Gain unparalleled access to mission-critical financial information within your business and turn that data into a powerful competitive tool, while at the same time controlling it with greater efficiency and ease than ever before.

RECONCILE BANK TRANSACTIONS that affect the bank balance during the reconciliation process.

The screenshot displays the Microsoft Business Solutions—Great Plains software interface. The main window is titled "Select Bank Transactions" and shows a table of transactions with columns for Type, Number, Date, C, Payment, and Deposit. Below this, there are several other windows open, including "Reconcile Bank Adjustments", "Checkbook Balance Inquiry", and "Payables Payments Zoom". The "Checkbook Balance Inquiry" window shows a table of transactions with columns for Date, Number, Payment, Deposit, and Balance. The "Payables Payments Zoom" window shows details for a payment, including the Payment No., Date, Vendor ID, and Check Name.

VIEW CURRENT BANK ACCOUNT BALANCES and related transactions affecting the cash balance, and drill-down to view the transaction detail.

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Microsoft
Business
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Manage transactions with ease

Manage all of your bank-related activity through a single automated intersection, including cash, check, and credit card transactions, bank account balances, and automated reconciliation.

Instant transaction monitoring

Instantly review transactions, see summary information, mark those that need further attention, and drill-down for further detail—all from within a single window.

Smooth reconciliation

Extend your reconciliation capabilities with ease using customizable transaction views, summaries of important information, historical balance inquiries, and easy-to-use tools to sort and mark transactions as you need.

Increase efficiency

Empower your employees with a straightforward, consistent approach to managing your bank transactions that lowers administrative costs and gives you tight control over this mission-critical business process.

Achieve sound ROI

Deliver a sound return on your investment by saving time and money when reconciling bank accounts on a regular basis—especially when handling multiple accounts—with intuitive tools and processes.

Integrate seamlessly

Increase efficiency and flexibility and provide accurate, up-to-date information throughout your financial system through seamless integration with other Microsoft® Business Solutions—Great Plains® modules.

AVAILABLE WITH:



Bank Reconciliation



FEATURES OVERVIEW

Easy Transaction Management	Control reconciliation processes by setting defaults and choosing between transactions types, including checks, receipts, adjustments, and others.
Efficient Transaction Entry	A customizable transaction view lets you choose the type of transactions you wish to enter.
Summary Information	Speed up reconciliations with on-screen summary information, including adjusted bank balance, adjusted book balance, number of cleared payments, cleared payments total, and more.
Detailed Transaction Information	Instantly get the details you need while reconciling, including deposit number, transaction number, type, payment amount, and description, then drill down when you need even greater detail.
Transaction Tracking	Track simple or complex transactions, including voided transactions, voided manual checks, funds transfers, deposits without receipts, and checks distributed to multiple expense accounts.
“Point in Time” Balance Inquiry	Resolve discrepancies by viewing the bank transactions that make up your checkbook balance for a specified date and drill down to view the cleared status of the transaction.
Easy and Efficient Transaction Review	Review transactions by setting reconciliation ranges, sorting transactions by type or date, and marking single transactions or entire ranges of transactions for further attention.
Automatic Adjustments	Reconcile totals with automatic file update and General Ledger postings that include reconciliation totals as well as any transaction adjustments.
Simultaneous Reconciliations	Manage multiple reconciles out of separate checkbooks without having to complete each one before beginning the next.
Reporting	Create, view, and post a suite of standard reports including checkbook list, checkbook register report, and bank distribution history, or customize reports in paper or online formats.
Multicurrency Support	Enter, view, and reconcile transactions for checkbooks in any currency, or reconcile cash receipts in multiple currencies in your primary checkbook.
Seamless Integration	Create complete bank-related information and enter information only once with seamless integration to Great Plains General Ledger, Receivables, Payables, and Payroll modules.